

Documentation Needed for Diocesan Child Protection Compliance for Volunteers

Volunteers Having Regular Contact with Children	<ul style="list-style-type: none"> * Diocesan Statement of Intent for Compliance * Diocesan Application for Adults Working with Children * PA State Police Criminal Record Check (<i>every five years</i>) * PA Dept. of Public Welfare Child Abuse History Certification (<i>every five years</i>) * Federal Fingerprint Criminal Record Check (If not a Pennsylvania resident for the previous continuous ten years) * Diocesan Mandated Reporter Compliance Document (<i>once a year</i>) * Diocesan <i>Creating a Safe Environment</i> online inservice (<i>every five years</i>) * School Volunteers ONLY (State) Mandated Reporter Training (<i>every five years</i>) * St. Michael School Confidentiality Agreement (<i>once a year</i>)
Volunteer Coaches	<ul style="list-style-type: none"> * <u>All of the above</u> in <i>Volunteers Having Regular Contact with Children</i> <li style="text-align: center;">plus: ➔ SMS Coaching Application ➔ On-line Sudden Cardiac Arrest Training (<i>every year</i>) ➔ On-line Concussion in Sports Class (<i>every year</i>)
Volunteer Drivers	<ul style="list-style-type: none"> * PA State Police Criminal Record Check (<i>every five years</i>) * PA Dept. of Public Welfare Child Abuse History Certification (<i>every five years</i>) * Must be 21 years of age must fill out and sign Volunteer Driver Information Sheet * St. Michael School Confidentiality Agreement
Volunteers Having Occasional Contact with Children	<ul style="list-style-type: none"> * PA State Police Criminal Record Check (<i>every five years</i>) * PA Dept. of Public Welfare Child Abuse History Certification (<i>every five years</i>) * Federal Fingerprint Criminal Record Check (If not a Pennsylvania resident for the previous continuous ten years) * Be listed on the <i>Occasional Volunteers List</i> form * Occasional Volunteer Conduct Form * Diocesan Mandated Reporter Compliance Document * St. Michael School Confidentiality Agreement
Youth Volunteers (under the age of 18)	<ul style="list-style-type: none"> * Be known to the leader * Are never to work unsupervised with children/youth

Website for PA State Police Criminal Record Check:

<https://epatch.state.pa.us/>

Website for PA Dept. of Public Welfare Child Abuse History Certification:

<https://www.compass.state.pa.us/CWIS>

Website for Cardiac Arrest Training:

<http://www.sportsafetyinternational.org/content/cardiacwise-pats>

Website for Concussion in Sports Class:

<http://www.nfhslearn.com/electiveDetail.aspx?courseID=38000>

Website for Mandated Reporter Training:

<http://reportabusepa.pitt.edu/>

Website for Diocesan “Creating a Safe Environment” Inservice: <http://www.eriescd.org/protectyouth.htm>

Please click on the box on the right side of the webpage labeled “**Adult Online Inservice**” to access the directions and the link. This inservice will take about an hour. No password is needed.

Revised March 29, 2016